



September 26, 2014

To: Executive Board

Subject: **Contract Award - Federal Labor Compliance Services for the Azusa Intermodal Parking Facility Project**

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**Recommendation**

Receive and file a report on the award of a contract to Parsons Brinkerhoff in the amount of \$30,750 for the provision of federal labor compliance services during the construction of the Azusa Intermodal Parking Facility Project.

**Background**

Foothill Transit's share for the construction of the Azusa Intermodal Parking Facility is federally funded. As such, one of the requirements for federally funded projects is to ensure labor compliance oversight is performed. The federal compliance consultant will have knowledge of state and federal public works labor codes and regulations. Services will include, but are not limited to, job-site posting of wage rate information, review of certified payroll for accuracy, monitoring of weekly payroll documents, and conducting jobsite interviews during construction.


On August 13, 2014, Request for Proposals (RFP) 15-003 was issued for federal labor compliance services. Foothill Transit responded to questions and issued addenda to prospective bidders on August 22<sup>nd</sup>. On September 3<sup>rd</sup>, Foothill Transit received nine proposals from qualified firms or individuals. Five evaluators reviewed each proposal. The evaluation criteria were based on a statement of qualifications as well as the proposer's experience, work plan, technical approach and price. After careful evaluation of the proposals, the highest rated proposer was Parsons Brinckerhoff.

Parsons Brinkerhoff is a corporation with Southern California offices in San Bernardino, San Diego, Orange and Los Angeles Counties and has been providing labor compliance oversight for public agencies and municipalities for more than 15 years. Parsons Brinckerhoff will be subcontracting a portion of the work with Safework Inc, a California certified disadvantaged business enterprise (DBE).

**Budget Impact**

The approved Fiscal Year 2014/15 Business Plan includes funding for the Azusa Intermodal Parking Facility Project.

Sincerely,

  
Sharlane R. Bailey  
Director of Facilities

  
Doran J. Barnes  
Executive Director